



## RAMP GRANT APPLICATION FORM FOR RECREATION & PARKS PROJECTS 2012

The mission of RAMP is to improve the quality of life for all Weber County residents by enhancing Recreation, Arts, Museums and Parks in Weber County.

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### Cover Page

On behalf of my organization, I am submitting 15 copies of the application requesting RAMP funding for the, Recreation & Parks Project as described below: If you are submitting more than one application, please prioritize. If the following are not included, the application will not be eligible.

**Mark each box:**

- Signed Cover Page**
- Completed Grant Application Form**
- List of the Board of Directors or City Council Members**
- List of Paid Executive Staff Members. Governmental agencies are exempt.**
- Location of the project is in Weber County.**
- Additional Attachments:** You may include brochures, newspaper articles, and no more than three letters of support from those served by the project.
- Signed letters of commitment should be included by collaborating partners in the project.**

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### Financial Information:

- Copy of the Current Balance Sheet & Income Statement (only include on your first priority application) Governmental agencies are exempt.
- Copy of Operating Budget
- Copy of the Itemized Project Budget
- The applicant is a government agency or a non-profit corporation, has a 501 (c) designation, and has been operating for 3 years in Weber County.**
- RAMP History of Previously Awarded RAMP funds.**
- Competitive Bid Sheet**

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I hereby acknowledge that the following information submitted to the RAMP Tax Advisory Board is correct, to the best of my knowledge, and that I have the authority to bind this applying organization to the project.

Signature \_\_\_\_\_ Title \_\_\_\_\_

Print or Type Name \_\_\_\_\_ Date \_\_\_\_\_

Organization \_\_\_\_\_

Phone Number \_\_\_\_\_ E:mail \_\_\_\_\_

**Applications must be received in the RAMP Program Office in the Weber County Commission Office by no later than 4:30 PM on 01/13/12.**

**Submit Applications to:**

RAMP Tax Advisory Board  
Weber County Commission  
2380 Washington Blvd. Suite 360  
Ogden, Utah 84401



**Recreation\* Arts\* Museum\* Parks  
RAMP GRANT APPLICATION FOR 2012  
FOR RECREATION & PARKS PROJECTS  
(PLEASE TYPE OR PRINT CLEARLY)**

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**Organization Information:**

Name of Government Entity or Nonprofit Organization: \_\_\_\_\_

Mailing address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ e-mail address: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Title/Position: \_\_\_\_\_

Alternate Contact: \_\_\_\_\_ Title/Position: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ e-mail address: \_\_\_\_\_

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**Eligibility Requirements**

Has your organization been a "resident" of Weber County for three years or more?

Yes \_\_\_ No \_\_\_ (If the answer is no, you are **not eligible** to apply.)

Does your organization maintain non-profit status? Yes \_\_\_ No \_\_\_

Date of Incorporation: \_\_\_\_\_ Federal Tax ID Number: \_\_\_\_\_

Please give your organizations official Mission Statement:

Please categorize your organization's request:

\* Recreation (Specify) \_\_\_\_\_

\* Arts (Specify) \_\_\_\_\_

\* Museums (Specify) \_\_\_\_\_

\* Parks - (Specify) \_\_\_\_\_

**Funding Request**

What is the **total** amount of your funding request? \$ \_\_\_\_\_

(You must include the appropriate bids or estimates for the amount of funding requested)

Briefly summarize your project. (Do not exceed this page)



**The goal of RAMP is to enhance the quality of life for all Weber County residents. Keeping this in mind, please address each of the following questions and issues.**

(Please use one-inch margins, 12-size font, double-spaced, in Arial or Times New Roman type.)

### **Non-Governmental Organizational Information:**

(Use separate sheets to complete this portion of the application. You may use up to two single-sided pages for the following narrative.)

1. **Mission:** Briefly describe your organization; include a mission statement, a brief history and list major accomplishments.
2. **Activities:** Describe your organization's major activities in the past year. Specify in detail particular successes and challenges.
3. **Outreach:** How does your organization promote or market its work?
4. **Goals:** What are your organization's goals in the coming year? What challenges and/or opportunities are you currently facing?
5. **Community Impact:** What is the population served? Estimate the number of people served by your organization?
6. **Income/Expenses:** What percentage of your budget comes from donated funds? What percentage of your total expenditures is spent within Weber County? In percentage, give costs of Direct Service: Administrative: .

**Project Narrative:** Use separate sheets to complete this portion of the application. You may use up to five pages for the following narrative. (Please use one-inch margin, size 12 font, double-spaced, in Arial or Times New Roman.)

1. **Project:** Describe in detail the project for which you are requesting RAMP Tax funds. What is the purpose of the project? The need for the project? The location? The timeline for completion? How do you plan to execute the project? And how will the funds be used? Include any relevant details that will be helpful in evaluating the project. Please be specific in all your responses.
2. **Budget:** Submit a detailed project budget including appropriate bids
3. **Community Impact:** How will this major project enhance the quality of life for Weber County residents? How do you plan to make the project available to all Weber County residents?
4. **Measurable Outcomes:** How will you demonstrate measurable outcomes of the success of this project?
5. **Sustainability:** Describe your strategies for financially sustaining this project in perpetuity.
6. **Collaboration:** Describe any collaboration with other agencies that will result from this project. Are you collaborating with any other Weber County, State, Federal, City entity, or non-profit organization in pursuit of funding for this project? Will volunteers be used to further this project? Give details.
7. **Universities, Colleges, or Educational Institutions in Weber County:** Please explain how your organization serves the Weber County community other than students and faculty.

### **Financial Narrative**

1. Do you receive funding from a campaign such as the United Way or from other umbrella organizations? If so, from whom?
  - a. \_\_\_\_\_ and what % of budget \_\_\_\_\_
  - b. \_\_\_\_\_ and what % of budget \_\_\_\_\_
2. Describe the financial and/or in-kind contributions to this project that will come from non-RAMP resources. Please provide details of the contributions.

**4 Financial Information—fill in the relevant applicable items. • • OPERATING INCOME • • Income Earned: • • Admissions • • Contracted Services**

<b>OPERATING INCOME</b>
Income Earned:
Admissions
Contracted Services
Investment Income
In-Kind Contributions
Memberships & Dues
<b>Contributions Received:</b>
Corporate
Foundation
Individuals
Other (Describe)
<b>Government:</b>
Federal
State
County/RAMP Funds
Local Municipality
<b>TOTALS:</b>

